

Quick Reference Guide

Completed Services:

PLEASE NOTE: This feature only applies to certain Retail customers.

- Log in to the Online Services application. Click here to see sign-in instructions.
- Validate the desired generator location under the Clean Harbors logo at the top right corner. To change location, click the existing location name, which will display a list of all available locations.



• From the My Services tile, click 🕘 and select **Completed Services**.

Completed Services	Scheduled Services			Change Location	With again these three is a second of the second se
Service Type DE	A Pharmacy Service, Pharm 💥 🗸 🗸				₽ Q Search
Sales Order #	Manifest #	Service Date	Service Type	Waste Shipped Service Docume	nts Folder
2305675052	018288396FLE	11/13/23	Retail Service	YES SD LDR SE	
2305675052	BOL1858377	11/13/23	Retail Service	YES <u>SD SE</u>	
2305675052	BOL1858378	11/13/23	Retail Service	YES <u>SD SF</u>	
2305675053	018288291FLE	11/13/23	Pharmacy Service	YES SD LOR SF	
2304217282	018294262FLE	08/29/23	Retail Service	YES SD LDR SE	
2304217282	BOL1858178	08/29/23	Retail Service	YES SD SE	
2304217283	018294261FLE	08/29/23	Pharmacy Service	YES SD LDR SF	
2304217284	018294260FLE	08/29/23	DEA Pharmacy Service	YES SD LDR DEA SF	
2302576901	BOL0545013	06/07/23	Retail Service	YES SD SF	
2302576902	018294354FLE	06/07/23	Pharmacy Service	YES SQ LDR SE	

How to Filter the details by Service Type:

- Click 🗹 to select the status.
- Select the checkboxes for the service type you want to see.



How to Filter the details by Waste Shipped or Dates:

 Click and select a Waste Shipped ALL or YES or NO.

Filters	;
Waste Shipped	
ALL	~
ALL	
YES	

Select the checkbox of Last Month or Last 2
 Years or Last 3 Years or select the Date Range by selecting Start Date and End Date.

You may choose	your Completed Serv	vices for	Start Date	End Date	
O Last Month	O Last 2 Years	Last 3 Years	01-01-2021	30-01-2024	
Or					
	-				



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Scheduled Services:				
 From the My Services tile, click and select Scheduled Services. 		Change Location	CleanHarbors	
		My Services		Completed Services Scheduled Services
Completed Services Scheduled Services				Change Location
				Q. Search
Service Type	Service Frequency	Last Service Date	Projected Scheduled Service	Confirmed Service Date
DEA Pharmacy Service	Every 24 Weeks	Aug 29 2023	Week of Feb 4 2024	-
Pharmacy Service	Every 12 Weeks	Nov 13 2023	Week of Feb 4 2024	
Retail Service	Every 12 Weeks	Nov 13 2023	Week of Feb 4 2024	•
		Showing 1 to 3 of 3 entries Show 20 🗸	entries Previous 1 Next	

- The **Service Type** column displays the type of services associated with the location.
- The **Service Frequency** column displays how frequently that service is carried out at the location.
- The Last Service Date column displays when the last service occurred.
- The **Projected Scheduled Service** column displays each service type's forecast schedules or the immediate scheduled service. If there is no open order for the service, it displays '-'.
- The **Confirmed Service Date** column displays the routed date of the order. The **confirmed service date** will adjust with the order if it is moved.
- Users can search the details based on Service Type, Service Frequency, Last Service Date, Projected Scheduled Service, and Confirmed Service Date using the search field.