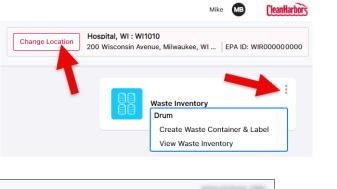
**CleanHarbors** 

**Online Services – Waste Inventory** 

Quick Reference Guide

## How to Access View Waste Inventory:

- Log in to the Online Services application. <u>Click</u> <u>here</u> to see sign-in instructions.
- Validate the desired generator location under the Clean Harbors logo at the top right corner. To change location, click the existing location name, which will display a list of all available locations.
- From the Waste Inventory tile, click i and select Waste Inventory.



🕀 Print L	abel(s)							Container age > 45 da	vs V	۲	Q, Search	Create	Dru
	Customer Container #	1 Container # 0	Shipping Name	Area	Cost Center	Profile ()	Profile Description	Waste Class Code	Profile Status	Drum Status	Drum Size & Type	Shipping Volume	
000		<u>C000000009</u>	NON-RCRA HAZARDOUS WASTE, SOLIDS	Area CHES	Cost Center CHES	AM-TX-LEDBULB	UNIVERSAL WASTE MISC. SHAPED FLUORESCENT BULB	S CFL2	£	READY	OTCF	1	
		C00000008	NON-RCRA HAZARDOUS WASTE, SOLIDS	Area CHES	Cost Center CHES	AM-TX-LEDBULB	UNIVERSAL WASTE MISC. SHAPED FLUORESCENT BULB	S CFL2	E	READY	01CF	1	
00/		<u>C00000007</u>	NON-RCRA HAZARDOUS WASTE, SOLIDS	Area CHES	Cost Center CHES	AM-TX-LEDBULB	UNIVERSAL WASTE MISC. SHAPED FLUORESCENT BULB	S CFL2	E	READY	01CF	1	
000		C000000006	NON-RCRA HAZARDOUS WASTE, SOLIDS	Area CHES	Cost Center CHES	AM-TX-LEDBULB	UNIVERSAL WASTE MISC. SHAPED FLUORESCENT BULB	S CFL2	£	READY	55DM	1	

Create Drum	Create Drum	C	Copy Container	Q Search	Search
Bulk Edit Inline	Bulk Inline Edit	0	Edit Container	Container age > 45 days	Filter containers > 45 days
Print Label(s)	Print Labels		Select	Y	Filter results by each field.
Telete	Delete Container	\$	Sort	\$	Column Settings

## Waste Inventory - Create Waste Container & Label (Create Drum)

1. Click **Create Drum** in **View Waste Inventory** page or Click **Create Waste Container & Label** on the Waste Inventory application tile.

Create Waste Container & Label				-
Location / Generator Code *	Profile Number *	# of Drums	Customer Container #	
Reasonable for the California States of the States	- Select -	- 1		
DOT Shipping Name (Only 1 DOT Shipping name can be used, delete all	that do not apply) *			
			O Ship Name ◯ UN / NA #	
Waste Codes				
				Εq
Drum Size & Type *	Shipping Volume *		Shipping Volume Unit of Measure *	
- Select -	* 1		- Select -	~
Area		Cost Center		
Area CHES		EQ Cost Center CHES		Eq
Accumulation Start Date *	Billing Comments		Drum Comments	
16-01-2024				
Create Waste Container Print Waste Label • Required Data				

Field Name	Туре	Notes
Location/ Generator Code	Defaults to the Generator Code user is linked to.	Mandatory field
Profile Number	Select from the Dropdown	All profiles must have an A status prior to shipment. Mandatory field
# of Drums	Enter the # of drums	

For support using the Online Services, call 877.333.4244 or email wastepickup@cleanharbors.com. Coverage is provided from 8:00 am to 8:00 pm EST.



Quick Reference Guide

Customer Container #	Enter the Customer Container #	
	Select dropdown to expand the DOT	
DOT Shipping Name	section and enter the required	Mandatory field
	details.	
Ship Name or UN/NA#	Select any one option	
Waste Codes	Click search and select the	
Drum Size & Type	Select dropdown and select the size	Mandatory field
Di ulli size & Type	and type of the drum	Intalluatory field
Shipping Volume	Enter the volume of the shipping	Mandatory field
Shipping Volume Unit of	Click dropdown and select the unit	Mandatory field
Measure	of measure	Intalluatory field
Area		
Cost Center		
Accumulation Start Date	Select accumulation start date.	Mandatory field
Billing Comments		
Drum Comments		

2. To edit the DOT shipping details, click dropdown in **DOT Shipping Name** field and enter the required details.

	Non RCRA Hazardous Waste Liquids
Pre Shipping Name	
Post Shipping Name	
i Gat unippring i vaine.	
Ship Name Modifier N.O.S Constituents	Mone  Mixture  Solution Oll., DIRT, SAND, ABSORBENTS AND OR DIESEL FUEL
	OIL, UIRI, SANU, ABSORDENIS AND OR DIESEL POEL
UN/NA #	NONE
DOT Hazard Class	N/A
Subsidary Hazard Class	
Subsidary Hazard Class	
Packing Group	
	NONE
EPA Hazardous Waste Is this material a Poisonous by Inhalation Hazard per 49 CFR?	○ Yes ○ No ○ Yes ○ No
Hazard Zone RQ Flag?	No Zone Q Zone A Zone B Zone C Zone D Yes O No
If Yes, enter RQ Text	
Click Print Waste Label to laur	
Inventory – Inline Edit Function (Si	ingle or Multiple)
Inventory – Inline Edit Function (Si	
Inventory – Inline Edit Function (Si Click 🖉 to enable inline edits	ingle or Multiple)
Inventory – Inline Edit Function (Si Click 🖉 to enable inline edits	ingle or Multiple) s for the selected waste inventory. iner #, Area, Cost Center, and Drum Size & Type, Shipping Volume, Ship
Inventory – Inline Edit Function (Si Click leave to enable inline edits User can edit Customer Conta Volume UOM, and Accumulat	ingle or Multiple) s for the selected waste inventory. iiner #, Area, Cost Center, and Drum Size & Type, Shipping Volume, Ship tion Start Date.
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Waste Inventory – Copy Function

Cancel • R

## 1. Click for the waste inventory item to be copied. 2. Enter the number of copies in **# of Copies** field and click **Copy**. Copy Container Original Drum # C00000009 Original Generator AM31046 AM-TX-LEDBULB Profile Number UNIVERSAL WASTE MISC. SHAPED FLUORESCENT Description BULBS # of Copies 1 🗘 New Generator AM31046 Cancel Copy 3. Container # will display once created, select **Ok**. The View Waste Inventory page will refresh and display the copied containers. 4. 5. User can edit the copied Inventory Line items. Waste Inventory - Edit Container 1. Click the **Container #** hyperlink. View Waste Inventory Print Label(s) Customer Container # 🔶 Container # 🔶 Shipping Name C000000671 NON-RCRA HAZARDOUS WASTE ABSORBENTS AND OR DIESEL FUEL) On the Edit Waste Container & Label page make any edits applicable. 2. 3. Click Save Waste Container, the container # will be updated to reflect changes. Edit Waste Container & Label Drum # C00000009 ocation / Generator Code Amazon.com Services - Fulfillment Centers USA. : AM31046 V AM-TX-LEDBULB - UNIVERSAL WASTE MISC. SHAPED FLUORESCENT BULBS DOT Shipping Name (Only 1 DOT Shipping name can be used, delete all that do not apply) \* Θ NONE, NON-RCRA HAZARDOUS WASTE, SOLIDS, N/A O Ship Name 🔿 UN / NA # × MA95, TXEXEMPT, NONE Ξà Drum Size & Type \* Shipping Volume Unit of Measure 01CF - misc box or fiber container - 1 Kilograms Area CHES Ξò Cost Center CHES Ξq tion Start E 10-01-2024